



Estoppel Certificate Request Instructions

1. Requests for Estoppel Certificates and/or Condominium Questionnaires should be emailed to Beachycations to: tamya@beachycations.com. Telephone or verbal requests cannot be accepted.

2. There is a \$150.00 fee for completed Estoppels and Questionnaires that are due upon closing, Fee for partial Questionnaires for insurance purposes is \$75.00. Please make checks payable to Beachycations and mail to:

Beachycations
17651 Panama City Beach Parkway Suite 6
Panama City Beach, Florida 32413

3. Forms should list the unit number along with closing date and must contain the return/sender contact information.

4. If the request is made on an expedited basis and delivered within 3 business days after the request then an additional \$75.00 will be incurred.

Tamya Wilson
Community Association Manager with Beachycations